

Greenie Park Field and Newton Town Beach Facilities Maintenance 2012 Contract Requirements

1.0 Overview

Greenie Park baseball and softball playing fields as well as other facilities are in need of an overall maintenance program to satisfy the town's programs. It is important that one organization have responsibility for all activities so that they are coordinated, efficient and effective. One measure to insure that the interests of the town and program participants are met is to solicit bids from qualified vendors to carry out necessary Greenie Park and Town Beach facility maintenance.

2.0 Qualifications

2.1 Experience – At least 5 years of athletic field maintenance

2.2 Licenses and Training – All required licenses necessary for fertilization, pest and weed control including, but not limited to Licensed Certified Pesticide Applicator status for all materials and methods required to carry out the contracted work under these requirements.

2.3 Insurance – Industry standard insurance coverage as required by the State of NH and the Town of Newton for the contracted work under these requirements

*Where applicable please itemize each line item

3.0 Work Requirements

3.1 Irrigation **Total Annual Cost \$**_____

3.1.1 Irrigation system maintenance for the control electronics, piping and sprinklers including spring start-up and fall shutdown procedures. Fall shutdown procedures to include Concession/Equipment building to protect piping from freezing conditions. All potable water piping shall be chlorinated prior to placing system into operation.

3.1.2 Open irrigation system for the season

3.1.3 Test operation and adjust the irrigation timer/controller

3.1.4 Test and adjust (if applicable) all irrigation heads

3.1.5 Winterize irrigation system

3.1.6 Winterize concession stand with non-toxic antifreeze.

3.1.7 Price does not include any repairs, if needed unless damaged by contractor

3.1.8 Device or procedure for limiting watering during periods of significant rain

3.1.9 Document watering protocol (semi-monthly adjustments) under varied conditions

3.2 Fertilizing/Weed Control **Total Annual Cost \$**_____

3.1.1 Fertilizing according to written schedule

3.1.2 Apply fertilizer every six weeks starting in April

3.1.3 Pest and weed control in grass areas according to written schedule

3.1.4 Weed control for infield dirt sections of baseball fields

- 3.1.5 Weed prevention throughout grounds including, but not limited to fence lines
- 3.1.6 Alteration of the fertilizer program for seeding when necessary
- 3.1.7 MSDS Material Safety Data Sheets must be submitted to the Town of Newton per the Written Safety Policy. Safety Policy Contractor Notification Form must be signed and returned to the Selectmen's Office prior to any work performed.

3.2 **Mowing and Trimming at Greenie Park Total Annual Cost \$_____**

- 3.2.1 Cut all fields on Monday and Thursday during playing season, May through July 15, and then 8 times after July 15th
- 3.2.2 Adhere to minimum 2.0 to maximum 2.5" cut height during playing season
- 3.2.3 Adjust cut height after July 15th as needed
- 3.2.4 Trim weeds as needed in all areas. For example around dugouts, fences, concession stand, basketball court, tennis court and skateboard park
- 3.2.5 All clippings to be bagged and removed from site

3.3 **Management Total Annual Cost \$_____**

- 3.3.1 Manage all aspects of fields and grounds maintenance in section 1.1 to 1.3 above as sole responsible party reporting to the Board of Selectmen.
- 3.3.2 Provide timely adjustments to all phases of cutting, trimming, fertilization and weed/pest control treatments due to environmental conditions.
- 3.3.3 Provide recommendations for changes to standard operating procedures.
- 3.3.4 Provide prescribed treatment notice as required
- 3.3.5 Document program activities at standard intervals (treatment applications)

3.4 **Town Beach Total Annual Cost \$_____**

- 3.4.1 Spring and fall clean-up including raking leaves, debris removal and all other general clean-up.
- 3.4.2 Rake beach 2 times per month June through August to remove washed up debris.
- 3.4.3 Mow and trim all grass areas to maintain acceptable grass height.

3.5 **Trash Removal Total Annual Cost \$_____**

- 3.5.1 Empty all trash barrels on a daily basis into dumpster Greenie Park and the Town Beach
- 3.5.2 Pick up and remove all loose trash at Greenie Park and the Town Beach.

Total Annual Cost of Contract \$_____